

# **WASHINGTON STATE DENTAL HYGIENE EXAMINING COMMITTEE AMENDED MEETING MINUTES**

**MEMBERS PRESENT:** Pete Fox, Public Member, Chairperson  
Kathy Conrad, RDH  
Judy Morrison, RDH  
Joella Pyatt, RDH

**STAFF PRESENT:** Vicki Brown, Program Manager  
Joy King, Executive Director  
Sandra Adix, Assistant Attorney General

**OTHERS PRESENT:** Barbi Lynch, President, Washington State Dental  
Hygienists' Association  
Melissa Johnson, Lobbyist, Washington State Dental  
Hygienists' Association  
Colleen Gaylord, RDH, Washington State Dental  
Hygienists' Association  
Sharon Golightly, RDH, Instructor, Pierce College  
Dental Hygiene Program

The Dental Hygiene Examining Committee met at 9:00 a.m. on Friday, February 11, 2005, at the Department of Health, Point Plaza East, Room 131A, 310 Israel Rd. S.E., Tumwater, WA 98501.

## **ITEMS ON AGENDA**

### **OPEN SESSION – 9:00 a.m.**

#### **1. CALL TO ORDER**

The meeting was called to order at 9:00 a.m. by Pete Fox, Public Member, Chairperson.

##### **A. Approval of Agenda**

The agenda of February 11, 2005 was approved as amended. Added to the agenda under Item 2.B. Budget and Fee Reduction and Item 10.B. Copy of the Western Regional Examining Board Minutes of the Board of Directors meeting dated February 1, 2005.

**B.** Approval of November 5, 2004 Meeting Minutes

The minutes of November 5, 2004 were approved as presented.

**2. PROGRAM MANAGEMENT REPORT**

**A.** Staffing Update

The new Executive Director of Section 3, Ms. Joy King, was introduced to the Committee. Ms. King provided an overview of her background. Ms. King updated the Committee on changes within Section 3 which should be transparent to the public. These changes include the Case Management Unit, the Credentialing Unit and Board Management.

**B.** Budget and Fee Reduction

Ms. King informed the Committee of the budget process and how allotment authority is distributed. The Dental Hygiene program is in good shape. The Committee was presented information on the status of travel expenditures and asked to consider moving their May meeting or to having a conference call in order to reduce expenditures.

The Committee was handed information regarding fee reductions for about 15 professions out of the 57 that are credentialed. The renewals for these professions will be reduced for a one year cycle to try to reduce the reserve that the program has.

**C.** Licensing and Disciplinary Statistics

The Committee was presented an update of the licensing and disciplinary statistics for the time period of August 4, 2004 to February 2, 2005. The Committee requested staff to include the current number of Dental Hygienists and Dentists licensed in Washington on the next report.

**D.** Continuing Education Audits

Ms. King presented background information on the continuing education audit process that is currently in place and how the Health Professions Quality Assurance Division is working to improve this process. Dr. Sharon Golightly suggested that perhaps the addition of a form to the renewal notice would help the Department in this process.

**2. PROGRAM MANAGEMENT REPORT - continued**

**E. 2005 Legislation**

The Committee discussed Senate Bill 5706 Providers of Dental Services and the companion bill, House Bill 1156. Ms. Johnson presented an update to these two bills and noted that neither bill had a hearing. The Committee asked for the Department position on Senate Bill 5706. Ms. Brown stated the Department's position was support concept but recommend amendment.

**3. OPEN PUBLIC MEETINGS ACT**

Sandra Adix, Assistant Attorney General (AAG), presented the Committee with information regarding the Open Public Meetings Act. Ms. Adix explained to the Committee that decisions cannot be made at meetings without first having public discussion and vote.

**4. AMERICAN ASSOCIATION OF DENTAL EXAMINERS (AADE)**

Ms. King explained to the Committee the difference between being a voting member and representing herself and not representing the Committee. The Committee asked how other states can be represented and vote, yet Washington cannot. Ms. Adix will be researching this issue and will provide her findings in writing to the Committee at the next meeting. The Committee requested staff to research the issue of the Department paying for their voting membership to the AADE.

**5. WASHINGTON STATE DENTAL HGYIENE ASSOCIATION (WSDHA)  
SURVEY PREPARED BY THE UNIVERSITY OF WASHINGTON**

Ms. Brown informed the Committee that the survey done by the University of Washington had not yet been posted to their website. Colleen Gaylord stated that she has received a preliminary copy of the survey and presented a few of the statistics. The Committee requested that this item be added to the next meeting agenda.

**6. TRIP ALLOTMENTS**

Ms. King discussed the trip allotments with the Committee. They were advised that Bonnie King, Director of Health Professions Quality Assurance Division, will not be changing the trip allotment policy. The Committee was advised that they were granted one additional trip to attend the AADE mid-year meeting in Chicago, Illinois. One member can attend the Western Conference being held at Mt. Hood, Oregon in July. Kathy Conrad, RDH, will attend the WREB Board of Directors meeting and Western Conference.

**7. NATIONAL EXAMINATION UPDATE**

Kathy Conrad, RDH, briefed the rest of the Committee on the status of the National Examination. The American Dental Association does not agree with the National Examination, however, they continue to work with WREB.

**8. MISCELLANEOUS REPORTS**

- A. Western Regional Examining Board (WREB) Board of Director's Meeting –  
Kathy Conrad, RDH

See attached report.

**9. FUTURE AGENDA ITEMS**

The following items will be on the May 5, 2005 agenda:

- Budget
- Licensing and disciplinary statistics
- Dental Hygiene practice changes in Oregon State
- Continuing education audits
- Site Survey / Focus Group
- Membership in American Association of Dental Examiners (AADE)
- Washington State Dental Hygienists' Association (WSDHA) Survey
- 2005 Legislation
- Central Regional Dental Testing Services, Inc. annual meeting
- Applications for new committee members

**10. CONSENT AGENDA - CORRESPONDENCE**

The following items and any additional correspondence received or sent is for the Committee's information. If separate discussion is desired on an item, a single motion by a committee member will place the specific item(s) on the regular business agenda. Otherwise, there will be no discussion of these items.

- A. Copy of the Central Regional Dental Testing Services, Inc. (CRDTS) report for fall/winter 2004.
- B. Western Regional Examining Board Minutes of the Board of Directors meeting dated February 1, 2005.

**11. OTHER OPEN SESSION BUSINESS – (For discussion only)**

Dr. Sharon Golightly informed the Committee that the American Dental Association (ADA) will be performing a focus site survey at Pierce College's clinic in Port Angeles on April 28 – 29, 2005. Dr. Golightly said that there will be six students a year and classes will start this fall. The ADA will be asking for a state board visitor at the focus site visit. Judy Morrison, RDH, will attend the focus site visit.

**CLOSED SESSION**

**12. REVIEW OF SURVEYS FOR SUBSTANTIVELY EQUIVALENT LICENSING STANDARDS**

**OPEN SESSION**

**13. ADJOURNMENT**

There being no further business before the Committee, the meeting was adjourned at 2:00 p.m. on Friday, February 11, 2005.

Respectfully Submitted By:

Approved By:

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Vicki L. Brown, Program Manager

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Pete Fox, Public Member, Chairperson